

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value-added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting**

**September 22, 2021**

**4:00 P.M.**

**City hall Council Chambers**

**114 E. Third Street**

**Agenda**

<https://us02web.zoom.us/j/88979469689>

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE
2. ROLL CALL

### Board Members

*D. Preston Lee, P.E.*

*A. Thomas Owen*

*Thomas Panetta*

*Earl Webb*

*Richard Nichols*

### Ex-Officio Members

*Theodore Becker, Mayor*

*Austin Calaman, General Manager*

*Michael Hoffman, Legal Counsel*

3. REVISIONS AND/OR DELETIONS TO THE AGENDA
4. CONSENT AGENDA
  - a. Receive Vice-President Report
  - b. Receive Secretary Report- Approval of Minutes for January 12, 2021, and June 30, 2021.
  - c. Receive Treasurer Report
  - d. Receive Asst. Treasurer Report
5. Receive the Inframark WWTP Report – (Mike Wolgemuth, Richard Plack, Inframark)
6. Receive the President's Report
7. Receive the General Manager's Report

## **PRESENTATIONS**

8. Presentation by RKL for the updated Lewes BPW Handbook. (RKL)

## **OLD BUSINESS**

9. Open forum/general discussion regarding an update on Donovan Smith Mobile Home Park water and sewer project. INFORMATION/DISCUSSION/ACTION (Mike Hoffman)

## **NEW BUSINESS**

10. Open forum/general discussion of draft proposal under consideration by the city to revise its building code to require fire suppression in new residential construction. INFORMATION/DISCUSSION/ACTION (Charlie O'Donnell and Austin Calaman)

11. Open forum/general discussion of scheduling a workshop for Rate Study, Capital Projects and Reserve Policy. INFORMATION/DISCUSSION/ACTION (Earl Webb and Austin Calaman)

12. Open forum/general discussion of scheduling a policy workshop. INFORMATION/DISCUSSION/ACTION (Earl Webb and Austin Calaman)

13. Open forum/general discussion on our semiannual hydrant flushing scheduled for October 8<sup>th</sup> and October 9<sup>th</sup>. INFORMATION/DISCUSSION/ACTION (Austin Calaman)

14. Open forum/general discussion on our semi-annual household hazardous waste, electronics and drug take back day- October 23 from 10am-2pm. INFORMATION/DISCUSSION/ACTION (Austin Calaman)

15. Open forum/general discussion on serving Ritter Lane and The Orchard with sewer services. INFORMATION/DISCUSSION/ACTION (Austin Calaman)

16. Open forum/general discussion on setting a new sewer rate for Oyster Cove since we do not provide water. INFORMATION/DISCUSSION/ACTION (Austin Calaman)

17. Open forum/general discussion on approving Savannah Road (16 homes) water and sewer. INFORMATION/DISCUSSION/ACTION (Austin Calaman)

18. Open forum/general discussion on ordering a new bucket truck for the electric department due to 16+ month lead time. INFORMATION/DISCUSSION/ACTION (Austin Calaman)

19. Open forum/general discussion on a resolution urging customers to refrain from flushing wipes down the sewer system that causes issues with operation, safety and the additional expenses to our rate payers. INFORMATION/DISCUSSION/ACTION (Pres Lee)

20. CALL TO THE PUBLIC:

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board*

*President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

21. CALL TO THE PRESS

22. EXECUTIVE SESSION:

*Executive Session discussing employee and staff matters and a Strategic session involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body, with respect to potential litigation and negotiation of contracts. Discussing personnel matters in which the names, competency and abilities of individual employees are discussed 29 Del C. § 10004 (b)(9), 10004 (b)(4).  
INFORMATION/DISCUSSION/ACTION*

23. Return to open session

24. Discussion and action on items from Executive Session, if applicable.

25. ADJOURNMENT

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**

*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

**Posted: September 15, 2021 at 4:00pm**