

The General Manager's Report

June 2021

The BPW Office has been open for all business. Customers are encouraged to wear masks if they have not been vaccinated or are feeling ill in any way. We do not police their decisions.

- Met with Atlantic Survey to give directions for elevation certificates at the Wastewater Treatment facility.
- Had meeting with representatives of DelDOT, Tower Hill, GMB and consulting contractors for the New Road utility installation under Canary Creek.
- Have made meetings with Austin Calaman, DRWA representative Bill Hauge to complete work for the NEMS required reporting for water companies serving greater than 3300 customers. Austin Calaman has recently completed the requirements.
- Attended the final construction progress meetings for the Phase 24- Coleman and 4th Street meetings.
- Held and attended multiple BPW Executive meetings for the conclusion of the city litigation against the BPW.
- Met with GMB and RMF engineers to discuss design lighting for the proposed parking lot changes at the BPW Schley and Franklin property.
- Attended the Lewes Mitigation Committee meeting.
- Met on site with Charlie O'Donnell of GMB for progress review and work for the Dutchman's Harvest/Senior Living project.
- Attended meeting with City manager and GMB representatives project #24- end of contract issues.
- Met with Robert Kennedy and Boy Scouts of America representatives to give assess through the WWTP laydown yard for a Eagle Scout project to be held in July.
- Met with Ben Hearn, Austin Calaman to pursue the capacity allocation for the well water pumping for the next 25 years.
- Met with Mayor Becker and Preston Lee and Mark Schaefer- County Councilperson to discuss the efforts to provide safe water and sewer utilities in Donovan Smith MHP.
- Met with Austin Calaman, DRWA representative and advanced a future Cross Connection program for the Lewes BPW.
- Met with Austin Calaman, Scott Lynch of DEMEC and representatives of Endurant battery's to discuss the battery project at Schley.
- Gave tours of the WWTP.

Board Calendar 2021-2022
Agenda items for consideration

April	Election Preparation
May	Officers assignments Reserve Fund Policy Review
June	Completion of the City legal action, Charter Change and MOU
July	First quarter review (April, May, June)
August	Review draft yearend audit financial report efforts
September	Accept annual financial audit for year ended March 31. DEMEC annual meeting
October	Capital Budget Review
November/December	Lewes Fire Department donation
2022	
January	Strategic Workshop planned- early Feb meeting. 3 rd Quarter financial review Budget presented after board workshop.
February	Approval of the 2021-22 O&M Budget
March	Election Review