

The General Manager's Report

August 2020

- We hold held daily office meetings for coordination and organization. We are taking customers on an appointment only entrance into the building. Any customer seeking to do business in person can call (302) 645-6228 and request an appointment, or they can call from the front door, and with the possibility of a short wait, will be helped in the office. We follow COVID safety protocol through enhances sanitation, social distancing, and the use of PPE per Delaware State current guidance.

Unless stated- meeting have been held virtually or conference call.

- DEMEC Regular meeting and Executive session. In person strategic planning meeting for the DEMEC organization.
- Attend call with the Governor and state city officials on the pandemic efforts in the State.
- Attended APPA Public Power Leadership Summit 2020.
- Provided tours of the WWTP to Tim Ritzert, Andrew Williams, Earl Webb. Tour are available upon request. Earl Webb Toured the Water Treatment Plant. Tim Ritzert and Andrew Williams are scheduled to tour the WTP.
- Met with Cianbro for date to complete work on the Savannah Bridge- Anticipate the 31 of August.
- Met with GMB to discuss project advancement of Pilottown Road and Cedar Avenue.
- Call with Tower Hill, GMB and Michael Hoffman to advance the developers agreement.
- Held on site pre-construction meeting for the WWTP Drying beds with GMB.
- Met with GMB and D. Preston Lee for the force main modeling of the proposed developments on New Road.
- Multiple meetings with BPW Board members.
- Meeting with Fisher Cove developers.

Board Calendar 2020-2021
Agenda items for consideration

April	Annual financial report
May	Officers assignments
June	Project updates, 5-year Capital Budget
July	First quarter review (April, May, June)
August	Review draft yearend audit financial report efforts
September	Accept annual financial audit for year ended March 31 DEMEC annual meeting
October	Capital Budget Review
November/December	Lewes Fire Department donation
2021	
January	Strategic Workshop planned- early Feb meeting
February	Budget presented after board workshop
March	Approval of the 2021-22 O&M Budget