

# The General Manager's Report

## October 2019

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- As Chair of the DEMEC Executive Committee, held meetings for same.
- Attended Mitigation Committee meeting to review re-entry plan and procedure for emergency events. Coordination with City, Police and Fire Department.
- Met with Convergent and visited battery installation site in Maryland.
- Met with GMB, Teal Construction on the Savannah Place Sewer progress meeting.
- Held pre-construction meeting for Anglers and Market subdivision. Work has progressed.
- Multiple conversations with counsel on litigation issue with the City.
- Attended the Public Service Commission meeting as we seek the Certificate of Public Convenience and Necessity for the Mitchell Property, both the Medical Center and the remaining @50 acres.
- Met with Kris Freder of Cainbro Construction, the DelDot contractors repairing/maintaining the bridge, for more area for their laydown yard and laid out the fence they will install at the yard.
- Attended Highland Acre Tax ditch and Mariners Retreat progress meetings.
- Attended final Savannah Place Progress meeting. Lift Station start up on October 10, 2019.
- Met with GMB and Century Engineering, DelDot representatives on the proposed Savannah Road sewer extension.
- Attended meeting with GMB and BPW Staff to prepare for sending the bid document for advertisement. It is currently being advertised.
- Met with Robert Palmer of Admirals Chase development.
- Attended phone call with Chesapeake Gas, Mayor Becker, Ann Marie Townshend.
- Met with Innolith representatives at an industrial battery installation.
- Attended Savannah Place Final Inspection and walk through.

**Board Calendar 2019-2020**  
**Agenda items for consideration**

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|-------------------|---|
| April             | Annual financial report   |
| May               | Officers assignments  |
| June              | Project updates   |
| July              | First quarter review (April, May, June)                                       |
| August            | Review draft yearend audit financial report efforts                           |
| September         | Accept annual financial audit for year ended March 31<br>DEMEC annual meeting |
| October           | Capital Budget Review   |
| November/December | Lewes Fire Department donation  |
| <b>2020</b>       |   |
| January           | Strategic Workshop  |
| February          | Budget presented after board workshop   |
| March             | Approval of the 2020-21 O&M Budget<br>and 2020-24 Capital Budget              |