

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting September 25, 2019**

**4:00 p.m.**

## **City of Lewes Council Chambers 114 East Third Street Agenda**

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

### Board Members

*D. Preston Lee, P.E.*

*Jack Leshner*

*A. Thomas Owen*

*Robert J. Kennedy, III*

*Thomas Panetta*

### Ex-Officio Members

*Theodore Becker, Mayor*

*Darrin Gordon, General Manager*

*Michael Hoffman, Legal Counsel*

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. CONSENT AGENDA

- a. Receive the White Marsh Environmental Systems, Inc. Report
- b. Receive Vice-President Report
- c. Receive Secretary Report, approval of minutes dated August 28, 2019
- d. Receive Treasurer Report
- e. Receive Asst. Treasurer Report

5. Receive the Presidents Report

6. Receive the General Managers Report

### PRESENTATIONS

7. Presentation on the 2018-2019 BPW Financial Audit. Presentation, Kimberly Stank, CPA, CGMA. Zelenkofske Axelrod LLC.

### OLD BUSINESS

8. TABLED ITEM- consideration of waiver of pre-annexation agreement and the requirement to connect to BPW utilities for property tax parcel 335-8.00-9.00, New Road and Captains Circle. Tabled at the June meeting.  
INFORMATION/DISCUSSION/ACTION ( D. P. Lee)

9. Open forum/general discussion to accept the Annual Audit Report. INFORMATION/DISCUSSION/ACTION (Jack Leshner, Kimberly Stank- Zelenkofske Axelrod LLC, D. Gordon)
10. Open forum/general discussion to discuss the progress in accomplishing the tasks of the BPW Board Strategic Plan. INFORMATION/DISCUSSION/ACTION (D. Gordon)

NEW BUSINESS

11. Open forum/general discussion of the proposed Dutchmans Harvest work force housing and BPW assistance in improving affordability. INFORMATION/DISCUSSION/ACTION (D. Gordon)
12. Open forum/general discussion on the Household Hazardous Waste and Electronic Equipment Collection/National Drug Take Back Day - October 26, 2019. INFORMATION/DISCUSSION/ACTION ( D. Gordon)
13. Open forum/general discussion to announce the hydrant flushing date for early October. INFORMATION/DISCUSSION/ACTION ( D. Gordon)

14. Open forum/general discussion of current project progress. INFORMATION/DISCUSSION/ACTION (D. Gordon)

15. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

16. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

17. CALL TO THE PUBLIC:

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

18. CALL TO THE PRESS

19. EXECUTIVE SESSIONS

*Executive Session - A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body, with respect to potential litigation. 29 Del C § 10004 (b) (4). INFORMATION/DISCUSSION/ACTION*

20. RETURN TO OPEN SESSION

21. OPEN FORUM/GENERAL DISCUSSION AND/OR ACTION ON ANY ITEM FROM THE EXECUTIVE SESSION.

22. ADJOURNMENT

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**

*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

**Posted: September 18, 2019 3:00pm**