

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

July 25, 2018

4:00 p.m.

City Hall Council Chambers

114 E. Third Street

Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

D. Preston Lee, P.E.

Jack Leshner

A. Thomas Owen

Robert J. Kennedy, III

Thomas Panetta

Ex-Officio Members

Theodore Becker, Mayor

Darrin Gordon, General Manager

Michael Hoffman, Legal Counsel

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. CONSENT AGENDA

- a) Receive the General Manager Monthly Report
- b) Receive the White Marsh Environmental Systems, Inc. Report
- c) Receive President Report
- d) Receive Vice-President Report- TO BE PULLED
- e) Receive Secretary Report approval of Minutes dated June 27, 2018
- f) Receive Treasurer Report
- g) Receive Asst. Treasurer Report

5. Presentations

2018-2019 1st Quarter Financial review

6. Consideration of Items Removed from the Consent Agenda

Vice Presidents Report- DFIT Self Insurance Report

OLD BUSINESS

7. Open forum/general discussion of the PKS Auditors report. INFORMATION/DISCUSSION/ACTION (D. Gordon, J. Leshner, Treasurer, Andrew Haynie, PKS)

8. Open forum/general discussion of BPW participation in the Delaware State Energy Utility energy efficiency program and the DEMEC energy efficiency program. INFORMATION/DISCUSSION/ACTION (D. Gordon, Cory Fox-DSEU, Patrick McCullar, DEMEC)

9. Open forum/general discussion for the BPW strategic planning. INFORMATION/DISCUSSION/ACTION (Robert Kennedy, Treasurer)
10. Open forum/general discussion and consideration of Resolution 18-004 concerning revisions to the policy on Reimbursement of Construction Costs Related to the Extension of Water and Wastewater Utility Services to Established Properties INFORMATION/DISCUSSION/ACTION (M. Hoffman, Legal Counsel)

NEW BUSINESS

11. Open forum/general discussion of changes to the BPW impact fees for development outside of City limits. INFORMATION/DISCUSSION/ACTION (D. Preston Lee, P.E., President)
12. Open forum/general discussion of the creation of a Public Relations initiative with consideration of a working committee. INFORMATION/DISCUSSION/ACTION (A. Thomas Owen, Vice President)
13. Open forum/general discussion to add lift station communications upgrade to the 2018-19 capital projects budget. INFORMATION/DISCUSSION/ACTION (D. Gordon)

14. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.

15. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

16. CALL TO THE PUBLIC:

Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

17. CALL TO THE PRESS

18. EXECUTIVE SESSIONS

Executive Session pursuant to 29 Del. C. §10004(b)(4) for the purpose of a strategy session with an attorney at law with respect to pending or potential litigation, when an open meeting would have an adverse effect on the litigation position of the public body, pursuant to 29 Del. C. §10004(b)(6) for the purpose of discussion of the content of documents, excluded from the definition of "public record" in §10002 of Title 29, where such discussion may disclose the contents of such documents, and pursuant to 29 Del. C. §10004(b)(1) and (9) for the purpose of discussion of individual citizens' qualifications to hold a job and personnel matters in which the names, competency and abilities of individual employees are discussed.

19. RETURN TO OPEN SESSION

20. OPEN FORUM/GENERAL DISCUSSION AND/OR ACTION ON ANY ITEM FROM THE EXECUTIVE SESSION.

21. ADJOURNMENT

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.

Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

Posted: July 18, 2018 – 4:00 p.m.